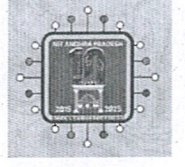




राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh, India



No. NITANP/SASS/2025-26/253

Date:08.06.2026

NOTICE

Subject: Institute Fee Remission Notice for II, III, and IV Year B.Tech. Students (A.Y. 2026–27)

Applications are invited from B.Tech. students in their II, III, and IV years who wish to apply for tuition fee remission based on parental family income. In accordance with the Ministry of Education (Government of India) guidelines, students belonging to **General (UR) and OBC-NCL categories** may apply under one of the following two slabs:

- **Category I- MEB** (Most Economically Backward): Gross annual family income **below ₹1,00,000/-**. (Eligible for Full Remission of the Fee)
- **Category II- OEB** (Other Economically Backward): Gross annual family income **between ₹1,00,000/- and ₹5,00,000/- (both inclusive)**. (Eligible for Remission of the 2/3rd Fee)

1. Application Submission Schedule

Students must submit their physical application forms along with all required enclosures at the **Admissions and Scholarship Section, Room No. 010, Ground Floor, SV Patel Central Vista**. The office will accept forms **from 10th August 2026 to 14th August 2026 only**. The final deadline for submission is **14th August 2026, by 5:00 PM**.

Important Note: Applications received after the deadline will not be entertained under any circumstances. For any queries, students may visit the Admissions and Scholarship Section during regular working hours.

2. Documents to be Submitted

Eligible students must submit the following documents:

- 1) **Application Form:** Duly filled and signed in the prescribed format (**Annexure-A**, attached).
- 2) **Income Certificate:** A valid Family Income Certificate issued on or after **1st April 2026** for the Financial Year (F.Y.) 2025–26.
- 3) **Other Certificates:** Applicable, If any (Annexure-B, Death Certificates etc.,).

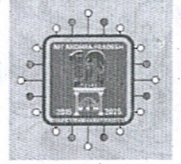
3. Google Form Submission

All applicants are required to fill in valid details in the Google Form provided below and submit the confirmation along with the application form.

Google Form Link: <https://forms.gle/Q25FDhzstr8hyG4o6>



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4. Key Guidelines for the Family Income Certificate

- **Validity:** As per Government of India norms, income certificates are valid for **one financial year only**. Students must submit a fresh certificate every academic year to apply for fee remission.
- **Name on Certificate:** The Family Income Certificate must be issued in the name of the **father, mother** (in absence of father), **or legal guardian** (in absence of both parents). Certificates issued in the student's name are invalid and will be rejected.
- **Aggregate Income:** If the certificate does not explicitly state **"Family Income"**, individual or combined certificates for both parents must be provided to verify that the total household income falls within the eligible thresholds.
- **Deceased Parents:** In the unfortunate event that one or both parents are deceased, copies of the **death certificate(s)** along with the declaration form in **Annexure-B** must be attached.
- **Competent Authority:** The Income Certificate must be issued by an **authorized revenue official empowered by the respective state government**. Certificates issued by unauthorized officials will not be recognized.

INCOME CERTIFICATE ISSUING AUTHORITIES IN VARIOUS STATES / UTs

S. No	State/Union Territory	Income Certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar/Deputy Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office, Revenue Officer, Sub-Divisional Officer, District Magistrate.
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt. of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector / Deputy Collector / Asstt. Collector / Prant Officer / Mamlatdar
12	Haryana	CRO (Tahsildar / Naib Tahsildar concerned), Additional Deputy Commissioner, District Citizen Resource Information Officer
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District, Deputy Commissioner,
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar / Naib Tahsildar, The Collector
20	Maharashtra	Tahsildar



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Annexure-A

APPLICATION FORM FOR FEE REMISSION OF TUITION FEE FOR THE A.Y. 2026-27.

S. No	Particulars	
1.	Name of the Student	
2.	Reg.no & Roll no.	
3.	Branch	
4.	Year & Semester: (BTech- II/III/IV)	
5.	Aadhaar number of the student	
6.	Fee Remission Category: (MEB/OEB)	
7.	E-mail ID	
8.	Mobile number of the student	
9.	Name of the Father	
10.	Father's occupation	
11.	Aadhaar number of the father	
12.	Name of the mother	
13.	Mother's occupation	
14.	Aadhaar number of the mother	
15.	Present Postal Address	
17. Annual Income of Family		
(i)	Father's Annual Income	
(ii)	Mother's Annual Income	
(iii)	Annual Income from other source, (if any)	
(iv)	Total Family Annual Income	

I declare that the information provided by me is true and I will abide by the rules and regulations of the institute in this connection.

**Signature of the Student
with date**

**Signature of Father/Mother/Guardian
with date**



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Annexure-B

DECLARATION BY STUDENT

(When either anyone or both the parents are not alive)

I, Mr./Mrs _____ Reg.No. / RollNo. _____

Semester do hereby declare that in lieu of my family income, I have submitted Income Certificate of my father/mother/guardian only as my father / mother /both father & mother is/are not alive and I am fully dependent only on my father/mother/guardian.

I, further declare that I have signed the aforesaid declaration which is true and nothing has been concealed.

Date: _____

Signature of the student